

**FIRE STATION BUILDING COMMITTEE
MEETING MINUTES – November 08, 2018**

10:00 a.m. - Town Offices, 63 Main Street, Northborough, MA

MEMBERS PRESENT: David Parenti – Fire Chief
Daniel Brillhart – Fire Captain
Jamie Desautels – Fire Captain
Dawn Rand, Committee Chair – Board of Selectmen
Liaison
Elaine Kelly, Committee Vice Chair – Appropriations
Committee Liaison
Richard Smith – Financial Planning Committee Liaison
Mitch Cohen – Citizen-At-Large

OTHERS PRESENT: John Coderre, Town Administrator
Kimberly Foster, Assistant Town Administrator
Jeff Davis, Johnson Roberts Associates Inc.
Stew Roberts, Johnson Roberts Associates Inc.

JOHNSON ROBERT ASSOCIATES

Review Draft Presentation

Stew Roberts reviewed the draft presentation *Northborough Fire Station Site Selection Update* in advance of the November 29, 2018 joint meeting of the Fire Station Building Committee, Board of Selectmen, Financial Planning and Appropriations Committee.

The presentation documents the feasibility study process to date, which is ultimately intended to inform the Town's decision-making as it considers whether a renovation/addition of the existing station can meet the Fire Department's needs, or if an alternate site is needed.

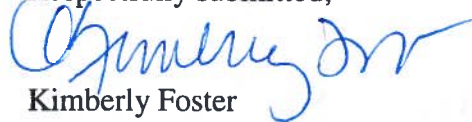
Mr. Smith moved the Committee vote to move forward with the presentation at a joint meeting with the Board of Selectmen, Financial Planning and Appropriations Committee on November 29, 2018; Mr. Cohen seconded the motion; all members voted in favor.

ADJOURNMENT

Ms. Kelly moved the Committee vote to adjourn; Mr. Cohen seconded the motion; all members voted in favor.

Meeting adjourned at 11:10 a.m.

Respectfully submitted,



Kimberly Foster
Assistant Town Administrator

Documents used during meeting:

1. November 8, 2018 Meeting Agenda
2. Draft Presentation- *Northborough Fire Station Site Selection Update*

Minutes approved 1.15.19